

Message

From: AccardiDey, AmyMarie [AmyMarie.Accardi-Dey@wsp.com]
Sent: 7/14/2020 6:04:21 PM
To: Kandil, Shereen [Kandil.Shereen@epa.gov]; Rychlenski, Ann [Ann.Rychlenski@wsp.com]
Subject: RE: Registering for the public meeting
Attachments: ATT00001.txt; 2020-07-14-Riverside_IP_Newspaper_Content (AM comments).pdf

This is better. However, is there a way that you can shorten the pre-registration link? I am really worried that the pre-registration will frustrate people and cause them to abandon the idea of attending. I am worried that poor Grandma cannot get all the letter to work because the link is too long. We should try to make this process as easy as possible.

Also, please see attached on the advertisement. We need to change a few words to be technically correct.

Please confirm changes
AmyMarie

AmyMarie Accardi-Dey, PhD, PG, CPC
Phone: 1-914-620-5110

From: Kandil, Shereen <Kandil.Shereen@epa.gov>
Sent: Tuesday, July 14, 2020 1:55 PM
To: AccardiDey, AmyMarie <AmyMarie.Accardi-Dey@wsp.com>; Rychlenski, Ann <Ann.Rychlenski@wsp.com>
Subject: RE: Registering for the public meeting

Updated below. I really can't change it more than this. Thanks.

For information on how to participate in the public meeting, please visit our website:
www.epa.gov/superfund/riverside-industrial. To participate by telephone, please call into the conference line, 315-565-0493, Code: 304001388#. We are requesting participants to pre-register in advance of the meeting at <https://www.eventbrite.com/e/us-epa-riverside-industrial-park-proposed-plan-virtual-public-meeting-tickets-113382201216> or by emailing Shereen Kandil, Community Involvement Coordinator, at kandil.shereen@epa.gov or calling her at (212) 564-4333.

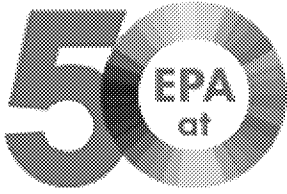
Shereen Kandil

Community Affairs Team Lead, Public Affairs Office
212-637-4333

Kandil.shereen@epa.gov



U.S. Environmental Protection Agency, Region 2
290 Broadway, 26th Floor
New York, NY 10007



From: AccardiDey, AmyMarie <AmyMarie.Accardi-Dey@wsp.com>

Sent: Tuesday, July 14, 2020 1:49 PM

To: Kandil, Shereen <Kandil.Shereen@epa.gov>; Rychlenski, Ann <Ann.Rychlenski@wsp.com>

Subject: RE: Registering for the public meeting

Shereen – The advertisement is a little confusing. The text says that we can participate in the public meeting by going to EPA website. I am assuming that the link to join the meeting will be somewhere on the main webpage. The very long website address is only to pre-register. If these two statements are true, then I would recommend a slight change in the wording, because it is very confusing (even for me and I join webinars all the time).

Suggested wording:

“To participate in the public meeting, please visit our website [FOR THE LINK](https://www.epa.gov/superfund/riverside-industrial) and for more information: www.epa.gov/superfund/riverside-industrial. To participate by telephone AND LISTEN, please call into the conference line, 315-565-0493, Code: 304001388#. WE ARE REQUESTING VIEWERS TO PRE-REGISTER in advance of the meeting at <https://www.eventbrite.com/e/us-epa-riverside-industrial-park-proposed-plan-virtual-public-meeting-tickets-113382201216> or by emailing Shereen Kandil, Community Involvement Coordinator, at kandil.shereen@epa.gov or calling her at (212) 564-4333. HOWEVER, PRE-REGISTRATION IS NOT A REQUIREMENT TO ATTEND THE MEETING.

AmyMarie Accardi-Dey, PhD, PG, CPC
Phone: 1-914-620-5110

From: Kandil, Shereen <Kandil.Shereen@epa.gov>

Sent: Tuesday, July 14, 2020 1:25 PM

To: Rychlenski, Ann <Ann.Rychlenski@wsp.com>

Cc: AccardiDey, AmyMarie <AmyMarie.Accardi-Dey@wsp.com>

Subject: RE: Registering for the public meeting

The language has been used before, I'd like to leave it.

We are encouraging pre-registration but it's not required. People can register even as the meeting starts. We've managed it before.

Shereen Kandil

Community Affairs Team Lead, Public Affairs Office
212-637-4333

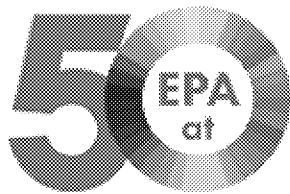
[Kandil.shereen@epa.gov](mailto:kandil.shereen@epa.gov)



U.S. Environmental Protection Agency, Region 2

ED_005342A_00004190-00002

290 Broadway, 26th Floor
New York, NY 10007



From: Rychlenski, Ann <Ann.Rychlenski@wsp.com>
Sent: Tuesday, July 14, 2020 1:22 PM
To: Kandil, Shereen <Kandil.Shereen@epa.gov>
Cc: AccardiDey, AmyMarie <amymarie.accardi-dev@wsp.com>
Subject: Registering for the public meeting

We have a question about the above. **Must** people register in advance in order to participate in the virtual meeting? What if they do not - are they locked out? How long in advance must they register, and can they register at the very last minute say at 7:00 p.m.? AmyMarie has some concerns about the language describing the registration and would like to make things as clear as possible for prospective participants - there's ALWAYS someone with a question at the last minute! And on translating the ad into Spanish - consider it done - no problem.

Ann Rychlenski
Sr. Public Involvement Specialist
WSP
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